TO: LtGen Joseph Weber, USMC (Ret)  
Vice President for Student Affairs

THROUGH: Tom Reber  
Associate Vice President for Student Affairs

FROM: Shah Dhukka  
Chair, 2010—2011 Student Service Fee Advisory Board

DATE: November 29, 2010

SUBJECT: Student Service Fee Advisory Board FY2012 Recommendations

In satisfaction of the requirements stated in the Standard Operating Procedures of the Student Service Fee Advisory Board (SSFAB), the Chair of the Board submits the Board’s recommendations for the Student Service Fee, University Health Center Fee, Student Center Complex Fee, and Recreational Sports Fee to the Vice President for Student Affairs (VPSA) and provides a copy of these recommendations to the Student Senate and Graduate Student Council. This report contains the SSFAB recommendations for the above-mentioned fees for FY2012 and satisfies the requirements of the SSFAB Standard Operating Procedures.

Currently, the Student Service Fee at Texas A&M University is $14.97 per semester credit hour, with a $179.64 per student maximum per semester. At this rate the Student Service Fee generates approximately $16 million in funding for 21 departments receiving Student Service Fees. The Student Service Fee has a legislative cap of $250 per semester.

**Student Service Fee**
The Board recommends the Student Service Fee remain at $14.97 per semester credit hour ($179.64 maximum). Due to an increase in the size of the student body and excess reserves, funds will be available for recommended increases.

**Student Health Services Fee**
Student Health Services has requested a $2.75 per semester fee increase for FY2012. $1.25 of the increase is to fund operations and equity adjustments. The additional $1.50 is to fund up to a 3% merit program. The Student Service Fee Advisory Board recommends the Student Health Services Fee be increased from $71.25 to $74.00 if a 3% merit pool is awarded and from $71.25 to $72.50 if a merit program is not approved. Summer session fees are capped at $25.00.
Student Center Complex Fee
The Student Center Complex Fee is currently at its legislative cap of $100.00 and cannot be raised without a change in legislation.

Recreational Sports Fee
Recreational Sports has requested a $2.08 per semester fee increase for FY2012. $1.08 of the increase is to fund the increase to the auxiliary assessment fee. The additional $1.00 is to fund up to a 3% merit program. The Student Service Fee Advisory Board recommends the Recreational Sports Fee be increased from $101.92 per semester to $102.92 per semester if a 3% merit pool is awarded, summer fee to increase to $51.46. If a merit program is not approved, the recommendation is to leave the fee at $101.92 with a $51.00 summer fee.

The Board recommends recurring funds for the following proposals:

Becky Gates Children’s Center
1. Funding for 4 additional classroom slots for student families $4,800

Choral Activities
1. Funding to hire a 10-month graduate assistant $13,158

Disability Services
1. Funding for increases in student worker wages in Adaptive Technology $4,500

Department of Information Technology
1. Funding to pay for off-site server hosting in FiberTown $15,000
2. Funding to pay for staff equity adjustments $6,200
3. Funding to pay for increases to student worker wages $4,100 $25,300

Graduate Student Council
1. Funding to cover costs of health insurance and professional development $2,000

Greek Life
1. Funding to pay partial funding for SDS II shared with Student Activities $7,610

International Student Services
1. Funding to expand student intern program through the summer months $4,560
Memorial Student Center
1. Funding to support SCONA with reservation of Rudder Theatre $4,000
2. Funding to pay partial costs of Senior Associate Director $56,700
3. Funding to support staff reclassifications $18,829
   $79,529

Multicultural Services
1. Funding to cover career ladder promotion from SDS III – SDS IV $6,000

Student Activities
1. Funding to cover career ladder increase, SDS II—SDS III $4,384
2. Funding to pay partial funding for SDS III to be shared with Greek Life $22,610
   $22,994

Student Counseling Service
1. Funding to create a new Psychologist I position $64,196
2. Funding to assist in covering Helpline operations $9,895
3. Funding to cover career ladder increases for 5 staff $22,638
   $96,729

Student Organization Finance Center
1. Funding to pay for equity increase for training specialist $6,380
2. Funding for reclassification of 2 Business Coordinators $9,158
   $15,538

Study Abroad
1. Funding to provide Overseas Day $1,490

Merit Program
1. Funding to provide staff pay increases for a 3% merit program $344,006

Total Student Service Fee recurring funds recommended $632,214
The Board recommends one-time funds for the following proposals:

**Department of Information Technology**
1. Funding for capital replacement for SAN acquisition  $28,250

**Memorial Student Center**
1. Funding to assist Town Hall with extra costs of relocating concerts  $3,620

**Student Counseling Service**
1. Funding to cover ambulance transportation to the nearest mental health unit  $10,000
2. Funding to cover the cost of a security system  $20,000 $30,000

**Women’s Resource Center**
1. Funding to provide support for Green Dot program  $10,000

**Total one-time funding recommended**  $71,870